

MANADATORY REPORT

1. Name and Address of the Institution:

Name: Dehat Vikas College of Pharmacy, Tigaon

Village & Post Office: Tigaon, Distt- Faridabad, State- Haryana, Pincode- 121101

Nearest Railway Station: Ballabgarh, Nearest Airport: New Delhi

Telephone No. - 0129 2401790, Fax No.- 0129 2401790 Email id: dvcpfbd @gmail.com

Website: **www.dvcptigaon.com**

2. Name and Address of the Society /Trust :

Name: Dehat Vikas Educational Society, Tigaon

Address: V.P.O - Tigaon, Faridabad, Haryana, Pin code-121101

Telephone No. - 0129 2401790, Fax No.- 0129 2401790 Email id: dvcpfbd @gmail.com

Website: **www.dvcptigaon.com**

3. Name and Address of the Principal:

Name: Ms. Poonam Yadav

Address: C/o Dehat Vikas College of Pharmacy, V.P.O - Tigaon, Distt-Faridabad, State- Haryana, Pin code-121101, Telephone No. - 0129 2401790, Fax No.- 0129 2401790

Mobile No. – 8860566363, Email id: dvcpfbd @gmail.com

4. Name and Address of the Affiliating University:

Name: Haryana State Board of Technical Education, Panchkula

Address: Department of Technical Education Haryana, Bays 7-12, Sec -4 Panchkula-134112

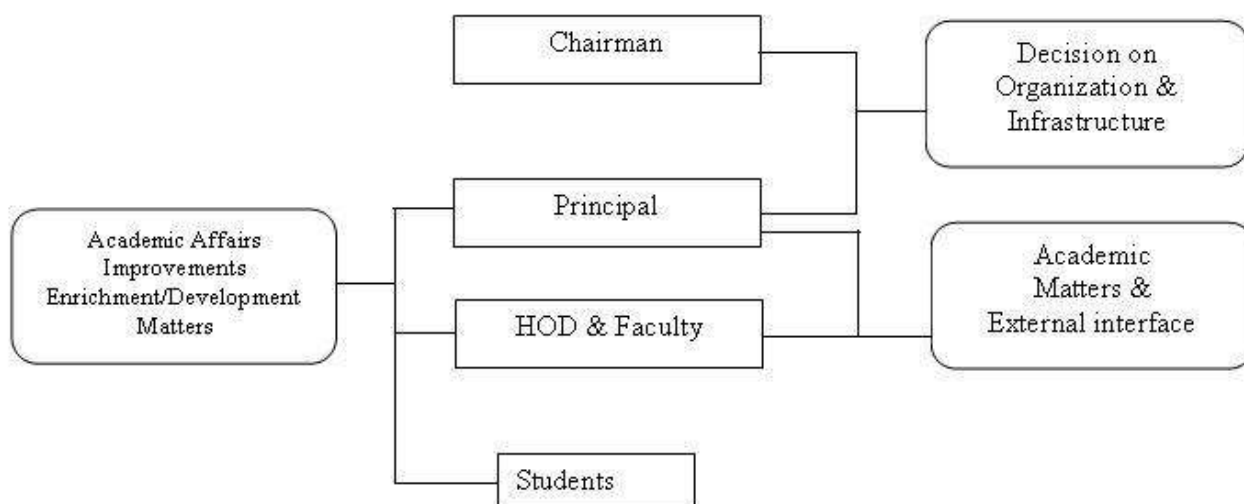
Website-www.techeduhry.gov.in, Email id- **dtehry@hry.nic.in**, dgte.hry@techeduhry.gov.in

Phone no- 0172 2583249, 2584218

5. GOVERNANCE: Members of the Board and their brief background

Sr. No.	Name of Member	Designation
1	Shri Vinod Nagar	President
2	Shri Ram Singh	Vice-President
3	Shri Sudhir Kumar	Secretary
4	Shri Sanjeev Kumar	Treasurer
5	Shri Dharamvir Nagar	Member
6	Shri Suresh Chand	Member
7	Shri Ashutosh Nagar	Member

Frequency of the Board Meetings: Once in a year



6. Nature and Extent of involvement of faculty and students in academic affairs/improvements:

Through personal counseling cell every lecturer is a Guardian Teacher of 16/20 students. There is one to one interaction for all the aspects including academics. The report is submitted to the principal and the improvement methods like remedial teaching extra assignment and counseling are conducted. Guest lectures by expert of industry, group discussion; extra classes for developing communication skill are conducted regularly. The students are sent to participate in curriculum based competition.

7. Mechanism/Norms & Procedure for democratic/good Governance:

Class teacher and class representative (students) are selected at the beginning of the academic year. The problem of students are conveyed through procedure to Principal and solved. A suggestion box is kept in the premises of institute and in the office of the management, where students can put the suggestions frequently.

8. Student Feedback on Institutional Governance/faculty performance

Student feedback form is filled in at the end of the academic year. Analysis of the forms and discussion is done in the governing body meetings. Student assembly is conducted with principal matters openly at least thrice in a year to discuss.

9. Grievance Redressal mechanism for faculty, staff and students

A Grievance Redressal Committee is formed & the documented grievance of faculty, staff and students are formally discussed with the management and other authorities in hierarchy as per organization chart. The problems are solved with the best possible solution.

➤ **Establishment of Grievance Redressal Committee**

S.No.	Name of the Person	Designation
1.	Ms. Poonam Yadav	Convenor
2.	Dr. Rashmi Wadhwa	Member
3.	Mr. Tarun Chaudhary	Member

➤ **Establishment of Antiragging Committee**

S.No.	Name of the Person	Designation
1.	Ms. Poonam Yadav	Convenor
2.	Mr. B.M Sharma	Member
3.	Mr. Tarun Chaudhary	Member
4.	Mr. Tej Singh	Member
5.	Mr. Deepak Kaushik	Member
6.	Ms. Pooja	Member

➤ **Establishment of Internal Complaint Committee**

S.No.	Name of the Person	Designation
1	Dr. Rashmi Wadhwa	Convenor
2	Ms. Swati Chaudhary	Member
3	Mr. Rajesh Kr. Goyal	Member
4	Mr. Bhanwar Singh	Member

➤ **Establishment of Committee for SC/ST:**

S.No.	Name of the Person	Designation
1	Ms. Poonam Yadav	Convenor
2	Mr. B.M Sharma	Member
3	Mr. Tarun Chaudhary	Member
4	Mr. Tej Singh	Member

● **Establishment Of Internal Quality Assurance Cell:**

S.No.	Name of the Person	Designation
1	Ms. Poonam Yadav	Convenor
2	Mr. B.M Sharma	Member
3	Mr. Rajesh kr.Goyal	Member
4	Mr. Rahul Nagar	Member

PROGRAMMES

- Name of the Programmes approved by the PCI: **D. Pharmacy**
- Name of the Programmes accredited by the PCI: **NIL**
- For each Programme the following details are to be given:

Name: **Diploma in Pharmacy (D. Pharm.)**

Number of seats: **60**

Duration: **2 years**

- Cut off mark/rank for admission during the last three years: (ANX.-IX)

S.No.	Year	Cut off marks
1	2022-23	34%
2	2021-22	33%
3	2020-21	48%

PLACEMENT FACILITIES : YES

PLACEMENT STATUS :

(ANX.-X)

Campus placement in last three years:

Sr. No.	Session	Branch	No. of students placed	List the Major Companies, where the students are placed
1	2017-18	Diploma Pharmacy	21	<ol style="list-style-type: none"> 1. Max Hospital,Gurgaon 2. NexgenLifesciencePvtLtd, Ghaziabad 3. Apollo Pharmacy, NewDelhi 4. Win Medicare India Ltd, Faridabad 5. Zovec Healthcare Pvt Ltd, Faridabad 6. IMG Technology Pvt Ltd, Gurgaon
2	2019-20	Diploma Pharmacy	32	<ol style="list-style-type: none"> 1. Jayell Health Care Pvt Ltd, Gurgaon 2. Rx Health Management Pvt Ltd 3. Guardian Healthcare Pvt ltd, Gurgaon 4. Lifecare Healthcare Pvt ltd, Faridabad
3	2020-21	Diploma Pharmacy	47	<ol style="list-style-type: none"> 1. Guardian Healthcare Pvt ltd, Gurgaon 2. Blulux laboratory Pvt ltd, Faridabad 3. IMG Technology Pvt Ltd, Gurgaon 4. Stanqualis Healthcare Pvt Ltd, Faridabad

7. FACULTY (ANX.-XI)

S.no .	Name of Teaching Staff	Designation	Area of Specialization	Educational Qualification	Date of joining	Experience	Papers Published	Conference/Seminar Attended	Professional Membership
1.	Ms. Poonam Yadav	Principal	Pharmaceutical Chemistry	M.Pharmacy	01.08.2011	11yrs	05	04	IPGA
2.	Dr. Rashmi Wadhwa	H.O.D	Pharma Cognosy & Phyto Chemistry	M.Pharmacy ,Phd	02.08.2010	12 yrs	12	09	IPGA
4.	Mr. B.M Sharma	Lecturer	Pharmacy	B.Pharmacy	01.07.2004	19yrs	--	--	--
5.	Mr. Tarun Chaudhary	Lecturer	Pharmaceutical Chemistry	M.Pharmacy	09.01.2007	14 yrs	03	10	--
6.	Ms. Swati Chaudhary	Lecturer	Drugs & Regulatory Affairs	M.Pharmacy	01.09.2014	08 yrs	--	--	--

7.	Mr. Rajesh Kr. Goyal	Lecturer	Pharmaceutics	M.Pharmacy	01.09.2016	08 yrs	03	06	IPGA
8	Ms Lalita Devi	Lecturer	Pharmacy	B.Pharmacy	08.08.2022	04 yrs	-	-	-
9	Mr. Rahul Adhana	Lecturer	Pharmacy	B.Pharmacy	03.01.2023	03 yrs	-	-	-

8. Fee Structure (in Rs. Per student per annum): As fixed by A&FRC

University /Board and Exam Fee: As per actual

Prospectus: Only once in the course

Placement Brochure: Chargeable only once

Insurance: As per actual

Uniform: As per actual

Miscellaneous charges (Book Bank facility & others): As per actual

Time Schedule for payment of fee for the entire programme: In 3-4 installments

No. of Fee waivers granted (TFW): As per Hsbte

No. of Scholarship offered by the institution, duration and amount: As per Hsbte

Criteria for fee waivers/scholarship: As per diploma prospectus of HSTES

S.No.	Category	Fee Fixed by S.F.C (per annum)
1.	Tuition Fee	55,600/-
2.	Development charges	8,300/-
3.	Student Fund	3000/-
4.	Caution Money (Refundable)	3000/-
	Total Fee	69,900/-

9. ADMISSION:

NUMBER OF SEATS SANCTIONED WITH THE YEAR OF APPROVAL:

SESSION	SANCTIONED INTAKE	TOTAL ADMITTED
2018-19	60	60
2019-20	60	60
2020-21	60	69
2021-22	60	69
2022-23	60	69

NUMBER OF STUDENTS ADMITTED UNDER VARIOUS CATEGORIES:

SESSION	GENERAL	OBC	SC/ST	EWS	TFW
2018-19	36	21	03	--	--
2019-20	28	29	03	--	--
2020-21	28	25	07	06	03
2021-22	21	31	08	06	03
2022-23	34	24	02	06	03

NUMBER OF APPLICATION RECEIVED DURING LAST TWO YEARS FOR ADMISSION UNDER MANAGEMENT QUOTA AND NUMBER ADMITTED:

S.NO	SESSION	APPLICATION RECEIVED	NUMBER ADMITTED
1	2019-20	55	40
2	2020-21	65	59
3	2021-22	60	60
4	2022-23	59	59

10. ADMISSION PROCEDURE:

As per Directorate of Technical Education, Panchkula, Haryana and its URL (website). : <http://www.techeduhry.gov.in>

- Number of seats allotted to different test qualified candidates separately.
- Calendar for admission against management/vacant seats: As per DTE guidelines in Admission Brochure
- The policy of refund of the fee, in case of withdrawal, should be clearly notified : As per DTE rules in admission Brochure

CRITERIA AND WEIGHTAGES FOR ADMISSION:

- **As per DTE Guidelines in Admission brochure:**

The cut-off levels of percentage & percentile scores of the candidates in the admission test for the Last three years. :

S.No.	Year	Cut off marks
1	2022-23	34%
2	2021-22	33%
3	2020-21	48%

Display marks scored in Test etc. and in aggregate for all candidates who were admitted. List attached.

LIST OF APPLICANTS

List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. attached

List of candidates who have applied along with percentage and percentile score for Management quota seats. : List of admitted candidates attached

Results of admission under management seats/vacant seats

ADMISSION COMMITTEE:

S.No.	Name of the person	Designation
1	Ms. Poonam Yadav	Convenor
2	Dr. Rashmi Wadhwa	Committee incharge
3	Mr. B.M Sharma	Member
4	Mr. Tarun Chaudhary	Member

13. INFORMATION OF INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE:

Sr. No.	Room ID	Class Room / Lab./Toilet, Offices etc.	Carpet area (in Sq.Mt.)
1	1	Multipurpose Hall	132
2	2	Reception	100
3	3	Office	25
4	4	Staff Room	30

5	5	Principal's Office	40
6	5-A	Rest Room	10
7	5-B	Toilet	05
8	6	Exam Control Office	40
9	7	Training & Placement Office	35
10	7-A	Board Room	20
11	8	Laboratory-I	60
12	8-A	Preparation Room	20
13	9	Laboratory-II	60
14	9-A	Central Store	30
15	10	Store Room-I- A	15
16	10-A	Store Room-I –B	10
17	11	First Aid Room	10
18	11-A	Stationary Store	10
19	11-B	House Keeping	10
20	12	Pantry For Staff	10
21	13	Laboratory-III	60
22	13-A	Museum	30
23	14	Preparation Room	20
24	15	Laboratory-IV	68
25	16	Store Room-II	20
26	17	Toilets	15
27	18	Toilets for Physically Handicapped	15
28	19	Boys Common Room	75
29	20	Girls Common Room	75
30	21	Security/Generator/Maintenance Room	30
31	22	Aseptic Room	25
32	23	Class Room-I	90
33	24	Class Room-II	90
34	25	Tutorial Room	33
35	26	Library	150
36	27	Computer Room - Language lab	75
37	28	Laboratory-V	60
38	28-A	Store Room-III	10
39	29	Machine Room	120

40	30	Toilet	15
----	----	--------	----

Barrier free environment for disabled & elderly persons: Yes

14. LABORATORY AND WORKSHOP:

(Department wise List of Minimum equipments required for D. Pharm)

PHARMACEUTICS

Sr. No.	Name	Minimum required Nos.	Available Nos.
1.	Digital balance (10mg)	5	5
2.	Microscopes	10	10
3.	Autoclave	1	1
4.	Vacuum Pump	1	1
5.	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 54, 60, 80, 85, 100, 120	10 sets	10 sets
6.	Tablet dissolution test apparatus IP (Digital single/double Unit)	1	1
7.	Magnetic stirrer, 500ml and 1 litter capacitywith speed control	5	5
8.	Digital pH meter	1	1
9.	Capsule Counter	2	2
10.	Hot Plate	2	2
11.	Distillation Unit	1	1
12.	Tablet counter – small size	2	2
13.	Hot air oven	1	1
14.	Electric water bath unit	2	2
15.	Stalagmometer	5	5
16.	Desiccator	5	5
17.	Buchner Funnels (Medium)	10	10
18.	Filtration assembly with Vacuum Pump	1	1
19.	Andreasen's Pipette	5	5
20.	Ointment slab	20	20
21.	Ointment spatula	20	20
22.	Pestle and mortar porcelain	20	20
23.	Refrigerator	1	1
24.	Micrometre slide Eyepiece	5	5
25.	Micrometre slide Stage	5	5
26.	Viscometer Ostwald/Brookfield	1	1
27.	Stop watch	1	1
28.	Sintered glass filter with vacuum	4	4

PHARMACEUTICAL CHEMISTRY/BIOCHEMISTRY,CLINICAL PATHOLOGY

Sr. No.	Name	Minimum required Nos.	Available Nos.
1	Hot plates	5	5
2	Hot Air Oven	1	1
3	Refrigerator	1	1
4	Analytical Balances for demonstration	1	1
5	Digital balance 10mg sensitivity	5	5
6	Magnetic Stirrers with Thermostat	10	10
7	Vacuum Pump	1	1
8	Digital pH meter	1	1
9	Wall Mounted Water Distillation Unit	2	2
10	Nessler's Cylinders	40	40
11	Digital Melting Point Apparatus	2	2
12	Thieles Tube	20	20
13	Digital Colorimeter	2	2
14	Thermostatic Water Bath	1	1

PHYSIOLOGY ,PHARMACOLOGY and PHARMACOGNOSY LABORATORY

Sr. No.	Name	Minimum required Nos.	Available Nos.
1.	Microscopes	20	20
2.	Haemocytometer with Micropipettes	20	20
3.	Sahli's haemoglobinometers	20	20
4.	Sphygmomanometers	5	5
5.	Stethoscopes	10	10
6.	Human Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands	One pair of each tissue Organs and endocrine glands
7.	Models for various organs	One model of each organ system	One model of each organ system
8.	Specimen for various organs and systems	One model of each organ system	One model of each organ system
9.	Human Skeleton and bones	One set of skeleton and one spare bone	One set of skeleton and one spare bone
10.	Different Contraceptive Devices and Models	One set of each device	One set of each device
11.	Digital Balance (10 mg Sensitivity)	1	1
12.	Computer with LCD	1	1

13.	Licensed Software packages for Physiological & Pharmacological experiment	1	1
14.	IR Thermometer	2	2
15.	Refrigerator	1	1
16.	First aid equipment	Adequate number	Adequate number
17.	Stop watch	20	20
18.	Dummy Inhalers and Nebulizer	1	1
19.	Pharmacotherapeutic charts for various diseases & disorders	Adequate number	Adequate number
20.	Surgical devices and Sutures	Adequate number	Adequate number
21.	Digital BP Instrument	5	5
22.	Mercury Thermometer	10	10
23.	Digital Thermometer	10	10
24.	Pulse Oximeter	5	5
25.	ESR Apparatus (Westergren and Wintrobe)	10	10
26.	Peak Flow meter	10	10
27.	Stadiometer	2	2
28.	Adult Weighing Scale (150 kg)	5	5
29.	Glucometer	10	10
30.	Projection microscope	1	1
31.	Permanent slide set of plants and charts for Pharmacognosy Lab	Adequate number	Adequate number
32.	Drug information resources	Adequate number	Adequate number
33.	Various types of PPE Kits,	Adequate number	Adequate number
34.	Charts /displays/ AVs on tobacco control, glycemic index of foods, nutrition, reproductivehealth	Adequate number	Adequate number
35.	Menstrual hygiene products	Adequate number	Adequate number
36.	Display for various disinfectants, mosquito repellents etc	Adequate number	Adequate number
37.	Water Testing Kit	Adequate number	Adequate number
38.	Permanent slide of different microbes	Adequate number	Adequate number

Machine Room

Sr. No.	Name	Minimum required Nos.	Available Nos.
1.	Capsule filling machine	1	1
2.	Automated Single Station Tablet punching machine	1	1
3.	Tablet disintegration test apparatus IP (Digital Single/Double unit)	1	1
4.	Monsanto's hardness tester	2	2
5.	Pfizer type hardness tester	2	2
6.	Friability test apparatus (Digital Single/Double unit)	1	1
7.	Sieve shaker with sieve set	1	1
8.	Ointment filling machine	1	1
9.	All-purpose equipment with all accessories	1	1
10.	Bottle washing Machine	1	1
11.	Bottle Sealing Machine	1	1
12.	Liquid Filling Machine	1	1
13.	Ampoule washing machine	1	1
14.	Ampoule filling and sealing machine (Jet Burner)	1	1
15.	Clarity test apparatus	1	1
16.	Collapsible tube – Filling and Sealing	1	1
17.	Liquid Mixer	1	1

HOSPITAL AND CLINICAL PHARMACY LAB

Sr. No.	Name	Minimum required Nos.	Available Nos.
1.	Orthopaedical & Surgical Aids such as knee cap, LS belts, abdominal belt, walker, walking sticks, etc	Adequate Number	Adequate Number
2.	Different Types of bandages such as sterile gauze, cotton, crepe bandages, roll bandage etc	Adequate Number	Adequate Number
3.	Mannequins for CPR-1 (with indication Signals)	2	2
4.	Mannequins for injection IV Arm	2	2
5.	Variety of Needles	20	20
6.	Variety of Syringes	20	20
7.	Variety of catheters	5	5
8.	IV set	20	20
9.	Urine Bag	2	2
10.	RYLE's tube	2	2
11.	Urine pots	2	2
12.	Colostomy bags	2	2
13.	Oxygen masks	10	10
14.	Inventory Software for Retail Pharmacy	1	1

MODEL PHARMACY

Sr. No.	Name	Minimum required Nos.	Available Nos.
----------------	-------------	------------------------------	-----------------------

1.	<ul style="list-style-type: none"> • Empty cartons of variety medicines(across variety dosage forms) • Various name plates indicating different parts of Pharmacy, • Proper arrangement of medicines,shelves, racks, drawers • Box/area for expiry medicines, • Display windows, shelves • Computer • Refrigerator • Designated patient counselling area, • Patient Information .Leaflets/Cards • Patient waiting area, • Drug Information books • Health information display, • Various devices for screening services(B.P. monitor, glucometer etc) • Height and body weight chart • Dummy devices (eg. Inhalers) • Display of pharmacist registration,license and other licenses • Display of name of owner • Inspection book, • Lock and key arrangement for Schedule X and NDPS medicines, • Bill book (dummy) , Computerstationary for bill printing 	A d e q u a t e	Adequate
2.	Computers: hospital and community pharmacy management software	1	01

MUSEUM

Every Institution shall maintain a museum of crude drugs, herbarium sheets, botanical specimens of the drugs, and plants, mentioned in the course in addition the following are recommended.

Sr. No.	Requirement Prescribed by PCI	Available/Not Available
1.	Colored slides of medicine plants.	Available
2.	Display of popular patent medicines, and	Available
3.	Containers of common usage in medicines.	Available

LIBRARY:

S.NO.	NO. OF BOOKS	NO.OF TITLES	NO.OF JOURNALS
1.	7194	834	08

List of National & International journal subscribed:

S.NO	NAME OF JOURNAL
1	Indian Journal of Pharmaceutical Education And Research
2	The Indian Journal of Hospital Pharmacy
3	CIMS/MIMS
4	Indian Journal of Experimental Biology
5	Indian Journal of Pharmaceutical Science
6	Indian Journal of Pharmacology
7	Indian Journal of Experimental Biology
8	Indian Journal of Pharmacy Practice

COMPUTER AND OTHER FACILITIES:

Name	Required	Available	Available	
			No	Area in Sq. mts
Computer (latest Configuration)	1 system for every 10 students	Available	20	75
Internet bandwidth	32 mbps	Available		
Printers	1 printer for every 10 computers	Available	02	--
Xerox Machine	01	Available	01	--
Multi Media Projector	02	Available	02	--

LIST OF FACILITIES AVAILABLE:

- Games & Sports Facilities : Yes
- Extra Curricular Activities : Yes
- Soft Skill Development Facilities : Yes

TEACHING LEARNING PROCESS:

- Curricula & syllabus for each of the programmes as approved by the university: As per ER Regulations 1991 prescribed by PCI.
- Academic Calendar by the board: As per DTE, Panchkula
- Academic Time Table: **Attached**
- Teaching Load: **Attached**
- Internal Continuous Evaluation System: Yes
- Students assessment of Faculty System: Yes

14. Enrollment of students in last 3 years: Attached

15. List of Research Projects/ Consultancy Works

MoUs with industries: yes

16. LoA and Subsequent EoA till current academic year: Attached

17. Accounted audited statement for last three years: Attached