

MANADATORY REPORT

1. Name and Address of the Institution:

Name	DEHAT VIKAS COLLEGE OF PHARMACY, TIGAON		
Address	VPO :TIGAON, FARIDABAD,HARYANA		
Village	Tigaon		
Taluk	Faridabad		
District	Faridabad		
Pin Code	0121101		
State	Haryana		
STD Code	0129	Phone No: 2401790	
Fax No.	2401790	E-Mail: dvcpfbd@gmail.com	
Nearest Rly Station	Ballabgarh		
Nearest Airport	New Delhi		
Web site	www.dvcptigaon.com		

2. Name and Address of the Society /Trust

Name	DEHAT VIKAS EDUCATIONAL SOCIETY, TIGAON		
Address	V.P.O. Tigaon , Distt. Faridabad,Haryana		
Pin Code	121101	STD Code	0129
Phone No.	2401790	Fax No.	2401790
E-Mail	dvcpfbd@gmail.com	Web site	www.dvcptigaon.com

3. Name and Address of the Principal:

Name	Mrs. Poonam Yadav		
Designation	Principal	Qualification	M.Pharmacy
Mobile No.	8860566363	STD Code	0129
Phone No	2401790	Fax No.	2401790
E-Mail	dvcpfbd@gmail.com	Web site	www.dvcptigaon.com

4. Name and Address of the Affiliating University:

Name	Board of Technical Education Haryana, Panchkula		
Address	Directorate of Technical Education Haryana, Bays 7-12, Sec-4 Panchkula		
Pin Code	16001 7	Period of Affiliation	2018-19
STD Code	0172	E-Mail/ Web site	www.techeduhry.nic.in

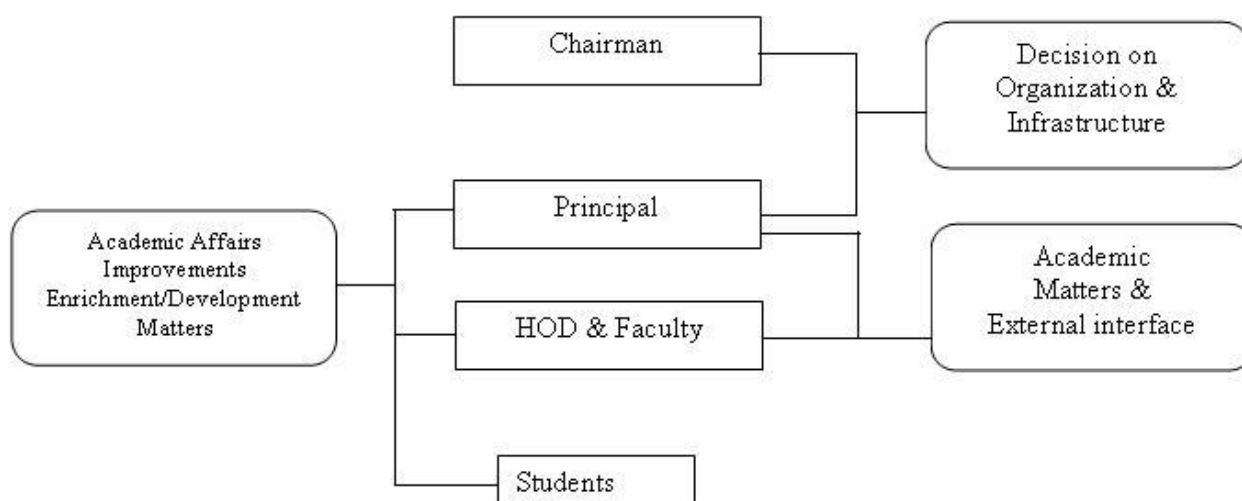
5. GOVERNANCE:

➤ **Members of the Board and their brief background:**

Sr. No.	Name of Member	Designation
1	Shri Vinod Nagar	President
2	Shri Ram Singh	Vice-President
3	Shri Sudhir Kumar	Secretary
4	Shri Sanjeev Kumar	Treasurer
5	Shri Dharamvir Nagar	Member
6	Shri Suresh Chand	Member
7	Shri Ashutosh Nagar	Member

Frequency of the Board Meetings : Once in a year

ORGANIZATIONAL CHART



* **Nature and Extent of involvement of faculty and students in academic affairs/improvements:**

Through personal counseling cell every lecturer is a Guardian Teacher of 16/20 students. There is one to one interaction for all the aspects including academics. The report is submitted to the principal and the improvement methods like remedial teaching extra assignment and counseling are conducted.

Guest lectures by expert of industry, group discussion; extra classes for developing communication skill are conducted regularly. The students are sent to participate in curriculum based competition.

* **Mechanism/Norms & Procedure for democratic/good Governance:**

Class teacher and class representative (students) are selected at the beginning of the academic year.

The problem of students are conveyed through procedure to Principal and solved.

A suggestion box is kept in the premises of institute and in the office of the management, where students can put the suggestions frequently.

* **Student Feedback on Institutional Governance/faculty performance**

Student feedback form is filled in at the end of the academic year.

Analysis of the forms and discussion is done in the governing body meetings.

Student assembly is conducted with principal matters openly at least thrice in a year to discuss.

* **Grievance redressal mechanism for faculty, staff and students**

A Grievance Redressal Committee is formed & the documented grievance of faculty, staff and students are formally discussed with the management and other authorities in hierarchy as per organization chart. The problems are solved with the best possible solution.

* **Establishment of Grievance Redressal Committee**

S.No.	Name of the Person	Designation
1.	Mrs. Poonam yadav	Convenor
2.	Mrs. Rashmi Wadhwa	Member
3.	Mr. Tarun Chaudhary	Member

* **Establishment of Antiragging Committee**

S.No.	Name of the Person	Designation
1.	Mrs. Poonam Yadav	Convenor
2.	Mr. B.M Sharma	Member
3.	Mr. Tarun Chaudhary	Member
4.	Mrs. Neeta Parashar	Member
5.	Mr. Pawan Gupta	Member
6.	Mr. Rajesh Kr. Sharma	Member

* **Establishment of Internal Complaint Committee**

S.No.	Name of the Person	Designation
1	Mrs. Rashmi Wadhwa	Convenor
2	Ms. Ekta Broka	Member
3	Mr. Tarun Chaudhary	Member
4	Mrs. Neeta Parashar	Member
5	Mr. Bhanwar Singh	Member

* **Establishment of Committee for SC/ST:**

S.No.	Name of the Person	Designation
1	Mrs. Poonam Yadav	Convenor
2	Mr. B.M Sharma	Member
3	Mrs. Swati Chaudhary	Member
4	Ms. Ekta Broka	Member

V. PROGRAMMES

Name of the Programmes approved by the AICTE: **D. Pharmacy**

Name of the Programmes accredited by the AICTE: No.

For each Programme the following details are to be given:

Name: **Diploma in Pharmacy (D. Pharm.)**

Number of seats: **60**

Duration: **2 years**

* Cut off mark/rank for admission during the last three years:

S.No.	Year	Cut off marks
1	2019-20	46%
2	2018-19	42%
3	2017-18	42%
4	2016-18	44%

Placement Facilities : Yes

6. PLACEMENT STATUS :

Campus placement in last three years with minimum salary, maximum salary and average salary : (15000/- average)

Sr. No.	Session	Branch	No. of students placed	List the Major Companies, where the students are placed
1	2016-17	Diploma Pharmacy	25	1. NexgenLifesciencePvtLtd, Ghaziabad 2. Apollo Pharmacy, NewDelhi 3. Global Healthcare Pvt Ltd, New Delhi
2	2017-18	Diploma Pharmacy	21	1. Max Hospital,Gurgaon 2. NexgenLifesciencePvtLtd, Ghaziabad 3. Apollo Pharmacy, NewDelhi 4. Win Medicare India Ltd, Faridabad 5. Zovec Healthcare Pvt Ltd, Faridabad 6. 1MG Technology Pvt Ltd, Gurgaon
3	2019-20	Diploma Pharmacy	32	1. Jayell Health Care Pvt Ltd 2. Rx Health Management Pvt Ltd 3. Guardian Healthcare Pvt ltd 4. Lifecare Healthcare Pvt ltd


VI. FACULTY


* Branch wise list faculty members: **07**

* Permanent Faculty : 07


* Permanent Faculty: Student Ratio: 1: 20 D. Pharm.


* Number of faculty employed and left during the last three years :
Employed – 01Left - 01


Name of Teaching Staff	Mrs. Poonam Yadav		
Designation	Principal		
Area of Specialization	Pharmaceutical Chemistry		
Date of Birth	27.11.1985		
Educational Qualification	M.Pharmacy		
Total Experience in Years	Teaching : 08 yrs	Industry: Nil	
	Research: Nil		
Paper Published	National: 04	International : 00	
Paper Presented in Conference	National: 00		
Professional Memberships	IPGA		


Name of Teaching Staff	Mrs. Rashmi wadhwa		
Designation	H.O.D		
Area of Specialization	Pharmacognosy		
Date of Birth	18/06 /1985		
Educational Qualification	M.Pharmacy		
Total Experience in Years	Teaching : 10yrs	Industry: Nil	
	Research: Nil		
Paper Published	National: 02	International : 05	
Paper Presented in Conference	National: 05		
Professional Memberships	IPGA		

Name of Teaching Staff	Ms. Ekta broka	
Designation	Senior Lecturer	
Area of Specialization	Pharmacology	
Date of Birth	22/02/1986	
Educational Qualification	M.Pharmacy	
Total Experience in Years	Teaching : 09 yrs Research: Nil	Industry: Nil
Paper Published	National: 02	International : 00
Paper Presented in Conference	National: 04	
Professional Memberships	Nil	

Name of Teaching Staff	Mr. Brij Mohan Sharma	
Designation	Lecturer	
Area of Specialization	Pharmacy	
Date of Birth	13/05/1967	
Educational Qualification	B.Pharmacy	
Total Experience in Years	Teaching : 19 yrs Research: Nil	Industry: Nil
Paper Published	National: 0	International : 00
Paper Presented in Conference	National: 00	

Name of Teaching Staff	Mr. Tarun Chaudhary		
Designation	Lecturer		
Area of Specialization	Pharmacy		
Date of Birth	31/2/1980		
Educational Qualification	M.Pharmacy (Pharmaceutical Chemistry)		
Total Experience in Years	Teaching : 13 yrs Research: Nil	Industry: Nil	
Paper Published	National: 02	International : 01	
Paper Presented in Conference	National: 00		

Name of Teaching Staff	Mr. Rajesh Kumar Goyal		
Designation	Lecturer		
Area of Specialization	Pharmaceutics		
Date of Birth	24/02/1977		
Educational Qualification	M.Pharmacy		
Total Experience in Years	Teaching : 07 yrs Research: Nil	Industry: Nil	
Paper Published	National: 0	International : 00	
Paper Presented in Conference	National: 00		
Professional Memberships	IPGA		

Name of Teaching Staff	Mrs. Swati Chaudhary	
Designation	Lecturer	
Area of Specialization	Drug Regulatory Affairs	
Date of Birth	03/06/1988	
Educational Qualification	M.Pharmacy	
Total Experience in Years	Teaching : 05yrs	Industry: Nil
	Research: Nil	
Paper Published	National: 0	International : 00
Paper Presented in Conference	National: 00	
Professional Memberships	IPGA	

Fee Structure:

S.No.	Category	CET quota		Management quota	
		Fixed by the S.F.C	Being charged by the Institution	Fixed by the S.F.C	Being charged by the Institution
1.	Admission Fee				
2.	Tuition Fee	29669	29669	29669	29669
3.	Dev.Fund	4451	4451	4451	4451
4.	Student Fund	1200	1200	1200	1200
5.	Caution Money	1500	1500	1500	1500
Total Fee		36820	36820	36820	36820

ADMISSION:**NUMBER OF SEATS SANCTIONED WITH THE YEAR OF APPROVAL:**

SESSION	SANCTIONED INTAKE	TOTAL ADMITTED
2016-17	60	60
2017-18	60	60
2018-19	60	60
2019-20	60	60

NUMBER OF STUDENTS ADMITTED UNDER VARIOUS CATEGORIES:

SESSION	GENERAL	OBC	SC/ST
2016-17	32	21	07
2017-18	32	24	04
2018-19	36	21	03
2019-20	28	29	03

NUMBER OF APPLICATION RECEIVED DURING LAST TWO YEARS FOR ADMISSION UNDER MANAGEMENT QUOTA AND NUMBER ADMITTED:

S.NO	SESSION	APPLICATION RECEIVED	NUMBER ADMITTED
1	2017-18	50	44
2	2018-19	48	40
3	2019-20	55	40

ADMISSION PROCEDURE: * As per Directorate of Technical Education, Panchkula, Haryana and its URL (website). : <http://www.techeduhry.gov.in>

*Number of seats allotted to different Test Qualified candidates separately:

*Calendar for admission against management/vacant seats: **As per DTE**

guidelines in Admission Brochure

The policy of refund of the fee, in case of withdrawal, should be clearly notified. **As per DTE rules in admission Brochure**

CRITERIA AND WEIGHTAGES FOR ADMISSION:

* **As per DTE Guidelines in Admission brochure:**

Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years. :

S.No.	Year	Cut off marks
1	2019-20	46%
2	2018-19	38%
3	2017-18	42%
4	2016-17	44%

* Display marks scored in Test etc. and in aggregate for all candidates who were admitted. List attached.

LIST OF APPLICANTS

- * List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats.

List of candidates who have applied along with percentage and percentile score for Management quota seats. : List of admitted candidates send to DTE 2018-19.

RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS

- * Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)

ADMISSION COMMITTEE:

S.No.	Name of the person	Designation
1	Mrs. Poonam Yadav	Convenor
2	Mrs. Rashmi Wadhwa	Committee incharge
3	Mr. B.M Sharma	Member
4	Ms. Ekta broka	Member

15. INFORMATION OF INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE:

Sr. No.	Room ID	Class Room / Lab./Toilet, Offices etc.	Carpet area (in Sq.Mt.)	Completion of Flooring	Completion of walls and painting	Completion of Electrification and lighting
1	1	Multipurpose Hall	132	Ready	Ready	Ready
2	2	Reception	100	Ready	Ready	Ready
3	3	Office	25	Ready	Ready	Ready
4	4	Staff Room	30	Ready	Ready	Ready
5	5	Principal's Office	40	Ready	Ready	Ready
6	5-A	Rest Room	10	Ready	Ready	Ready
7	5-B	Toilet	05	Ready	Ready	Ready
8	6	Exam Control Office	40	Ready	Ready	Ready
9	7	Training & Placement Office	35	Ready	Ready	Ready
10	7-A	Board Room	20	Ready	Ready	Ready
11	8	Laboratory-I	60	Ready	Ready	Ready
12	8-A	Preparation Room	20	Ready	Ready	Ready
13	9	Laboratory-II	60	Ready	Ready	Ready
14	9-A	Central Store	30	Ready	Ready	Ready
15	10	Store Room-I- A	15	Ready	Ready	Ready
16	10-A	Store Room-I -B	10	Ready	Ready	Ready
17	11	First Aid Room	10	Ready	Ready	Ready
18	11-A	Stationary Store	10	Ready	Ready	Ready
19	11-B	House Keeping	10	Ready	Ready	Ready
20	12	Pantry For Staff	10	Ready	Ready	Ready
21	13	Laboratory-III	60	Ready	Ready	Ready
22	13-A	Museum	30	Ready	Ready	Ready
23	14	Preparation Room	20	Ready	Ready	Ready
24	15	Laboratory-IV	68	Ready	Ready	Ready
25	16	Store Room-II	20	Ready	Ready	Ready
26	17	Toilets	15	Ready	Ready	Ready

27	18	Toilets for Physically Handicapped	15	Ready	Ready	Ready
28	19	Boys Common Room	75	Ready	Ready	Ready
29	20	Girls Common Room	75	Ready	Ready	Ready
30	21	Security/Generator/Maintenance Room	30	Ready	Ready	Ready
31	22	Aseptic Room	25	Ready	Ready	Ready
32	23	Class Room-I	90	Ready	Ready	Ready
33	24	Class Room-II	90	Ready	Ready	Ready
34	25	Tutorial Room	33	Ready	Ready	Ready
35	26	Library	150	Ready	Ready	Ready
36	27	Computer Room - Language lab	75	Ready	Ready	Ready
37	28	Laboratory-V	60	Ready	Ready	Ready
38	28-A	Store Room-III	10	Ready	Ready	Ready
39	29	Machine Room	120	Ready	Ready	Ready
40	30	Toilet	15	Ready	Ready	Ready

Barrier free environment for disabled & elderly persons: Yes

Library:

S.NO.	NO. OF BOOKS	NO.OF TITLES	NO.OF JOURNALS
1.	7400	812	10

List of national & international journal subscribed:

S.NO	NAME OF JOURNAL
1	Indian Journal of Pharmaceutical Education And Research
2	The Indian Journal of Hospital Pharmacy
3	Indian Journal of Experimental Biology
4	CIMS
5	MIMS
6	Indian Journal of Pharmaceutical Science
7	Indian Journal of Pharmacology
8	The Pharma Review
9	Indian Journal of Traditional Knowledge
10	Indian Journal of Pharmacy Practice

EQUIPMENT AND APPARATUS

Department wise List of Minimum equipments required for D. Pharm

PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.
1	Continuous Hot Extraction Equipment	05	05
2	Conical Percolator	05	05
3	Tincture Press	01	01
4	Hand Grinding Mill	01	01
5	Disintegrator	01	01
6	Ball mill	01	01
7	Hand operated Tablet machine	01	01
8	Tablet Coating Pan unit with hot air blower laboratory size	01	01
9	Polishing pan laboratory size	01	01
10	Monsanto's hardness tester	01	01
11	Pfizer type hardness tester	01	01
12	Tablet disintegration test apparatus IP	01	01
13	Tablet dissolution test apparatus IP	01	01
14	Granulating sieve set	10	01
15	Tablet counter – small size	05	01
16	Friability tester	01	01
17	Collapsible tube – Filling and sealing equipment	01	01
18	Capsule filling machine – Lab size	01	01
19	Digital balance	01	01
20	Distillation unit for distilled water	02	01
21	Deionisation unit	01	01
22	Glass distillation unit for water for injection	01	01
23	Ampoule washing machine	01	01
24	Ampoule filling and sealing machine	01	01
25	Sintered glass filters for bacterial proof filtration (four different grades)	Adequate	Adequate
26	Millipore filter (3 grades)	Adequate	Adequate
27	Autoclave	01	01
28	Hot air sterilizer	01	01
29	Incubator	01	01

30	Aseptic cabinet	01	01
31	Ampoule clarity test equipment	01	01
32	Blender	01	01
33	Sieves set (Pharmacopoeial standard)	02	01
34	Lab Centrifuge	01	01
35	Ointment slab	Adequate	Adequate
36	Ointment spatula	Adequate	Adequate
37	Pestle and mortar porcelain	Adequate	Adequate
38	Pestle and mortar glass	Adequate	Adequate
39	Suppository moulds of three sizes	Adequate	Adequate
40	Refrigerator	01	01

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.
1	Refractometer	01	01
2	Polarimeter	01	01
3	Photoelectric colorimeter	01	01
4	pH meter	01	01
5	Atomic model set	02	02
6	Electronic balance	01	01
7	Periodic table chart	Adequate	Adequate

PHYSIOLOGY & PHARMACOLOGY LABORATORY

Equipment:

Sl No.	Name	Minimum required Nos.	Available Nos.
1	Haemoglobinometer	20	20
2	Haemocytometer	10	10
3	Student's organ bath	1	1
4	Sherington's rotating drum	1	1
5	Frog board	Adequate	Adequate
6	Tray (dissecting)	Adequate	Adequate
7	Frontal writing lever	Adequate	Adequate
8	Aeration tube	Adequate	Adequate
9	Telethermometer	1	1
10	Pole climbing apparatus	1	1

11	Histamine chamber	1	1
12	Simple lever	Adequate	Adequate
13	Staring heart lever	Adequate	Adequate
14	Aerator	Adequate	Adequate
15	Histological Slides	Adequate	Adequate
16	Sphygmomanometer (B.P. apparatus)	5	5
17	Stethoscope	5	5
18	First aid equipment	Adequate	Adequate
19	Contraceptive device	Adequate	Adequate
20	Dissecting (surgical) instruments	Adequate	Adequate
21	Balance for weighing small Animals	1	1
22	Kymograph paper	Adequate	Adequate
23	Actophotometer	1	1
24	Analgesiometer	1	1
25	Thermometer	Adequate	Adequate
26	Plastic animal cage	Adequate	Adequate
27	Double unit organ bath with thermostat	1	1
28	Refrigerator	1	1
29	Single pan balance	1	1
30	Charts	Adequate	Adequate
31	Human skeleton	1	1
32	Anatomical specimen (Heart, brain, eye, ear, reproductive system etc.,)	1 set	1 set
33	Electro-convulsimeter	1	1
34	Stop watch	Adequate	Adequate
35	Clamp, boss heads, screw clips	Adequate	Adequate
36	Syme's Cannula	Adequate	Adequate

PHARMCOGNOSY LABORATORY

Equipment:

SI No.	Name	Minimum required Nos.	Available Nos.
1	Projection Microscope	01	01
2	Charts (different types)	Adequate	Adequate
3	Models (different types)	Adequate	Adequate
4	Permanent Slides	Adequate	Adequate
5	Slides and Cover Slips	Adequate	Adequate

PHARMACY PRACTICE LABORATORY

Equipment:

SI No.	Name	Minimum required Nos.	Available Nos.
1	Colorimeter	2	2
2	Microscope	Adequate	Adequate
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	Adequate	Adequate
4	Watch glass	Adequate	Adequate
5	Centrifuge	1	1
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	Adequate	Adequate
7	Filtration equipment	2	2
8	Filling Machine	1	1
9	Sealing Machine	1	1
10	Autoclave sterilizer	1	1
11	Membrane filter	1 Unit	1 unit
12	Sintered glass funnel with complete filtering assemble	Adequate	Adequate
13	Small disposable membrane filter for IV admixture filtration	Adequate	Adequate
14	Laminar air flow bench	1	1
15	Vacuum pump	1	1
16	Oven	1	1
17	Surgical dressing	Adequate	Adequate
18	Incubator	1	1
19	PH meter	1	1
20	Disintegration test apparatus	1	1
21	Hardness tester	1	1
22	Centrifuge	1	1
23	Magnetic stirrer	1	1
24	Thermostatic bath	1	1

Computing Facilities:

S.No	Particulars	Requirements as per Norms Programmes 1:2 for Diploma in Pharmacy	Availability
1.	No of Computer terminals	20	20
2.	Hardware Specification	Pentium-IV, 2GHZ ,HDD.40 GB, RAM- 256	Pentium-IV, 2GHZ, HDD.40 GB, RAM-256
3.	No of terminals of LAN/WAN	20	20
4.	Internet Mandwidth	Yes	40 MBPS

LIST OF FACILITIES AVAILABLE:

- Games & Sports Facilities : Yes
- Extra Curricular Activities : Yes
- Soft Skill Development Facilities: Yes

TEACHING LEARNING PROCESS:

- Curricula & syllabus for each of the programmes as approved by the university: As per ER Regulations 1991 prescribed by PCI.
- Academic Calendar by the university: As per DTE, Panchkula
- Academic Time Table: Attached
- Teaching Load: Attached
- Internal Continuous Evaluation System: Yes
- Students assessment of Faculty System: Yes